

# BARLING MAGNA PARISH COUNCIL

www.barling-magna.org.uk

## CHAIRMAN:

Councillor Mrs I. Knight,  
Florence Villas,  
Barling Road,  
Barling Magna, Essex.  
SS3 0NF.  
01702 216667.  
iknight2@toucansurf.com, ivy@millheadestates.com

## CLERK:

Mr B. Summerfield,  
Sutton Hall Cottage,  
Sutton Road, Rochford,  
Essex.  
SS4 1LG.  
01702 547783.  
bsummvint@hotmail.com

## AGENDA

YOU ARE HEREBY SUMMONED TO A MEETING  
OF THE BARLING MAGNA PARISH COUNCIL TO BE HELD AT  
THE VILLAGE HALL ON THURSDAY 11<sup>th</sup> OCTOBER 2007.

( Commencing at 7.30p.m. )

1. Chairman's opening remarks:
2. Apologies for absence: To be received by the Clerk in person via: email, letter and telephone.  
Councillors: Mrs I Knight, Mr M Steptoe
3. To Receive Declarations of Interests:
4. Chairman's Adjournment:  
Visiting District/County Councillors and the Public.
5. To Receive the Minutes of the Meeting of 9<sup>th</sup> August 2007.
6. The B.M.P.C. Risk Assessment.  
Councillors and Clerk's reports: Insurance/the Clerk, Lights/Aerial Contractors, Bus shelters/Mrs A Dobson, Playspace/ROSPA/Mr Pitts, Wildlife Park/Committee/RDC, Village Hall/Mrs D Harvey, Kissing Gate/Mr M Steptoe.
7. The Clerk's advice on e-mails:  
At the last meeting the Clerk advised that:
  - i i When a Councillor is sending an email to another Councillor and it is copied to all members and outsiders, it is advisable to limit comments to ones that are factual, without judgement or comment, as innuendo can be easily misinterpreted.
  - ii Suggested Rule of Thumb for emails.
    - i Personal emails between councillors should be restricted and directed only as 'person to person'.
    - ii Council business discussions (emails between councillors) should be limited to copying to the Nine members and the Clerk only.
    - iii Sub Committee business discussions (emails between subcommittee members) should be limited to copying to subcommittee members and the Clerk only
    - iv Council business discussions and Sub Committee business discussions should not be sent to any persons outside the Council, unless by agreement.
    - v All official Council information is released by consent of the council, via: the Clerk.
  - iii To discuss the above:
  - iv As an addition to Standing Orders - To discuss:

## 8. The School Parking.

- i Councillor reports:
- ii To receive the School Parking Petition.

## 9. Football Stadium at Fossetts Farm and Training Grounds/Carpark in Sutton.

Public Local Enquiry, sitting on 25<sup>th</sup> September 2007 reports:

## 10. Annual Audit:

- i To receive the Internal Auditors Report.
- ii To receive the Receipts and Payments Account - 31<sup>st</sup> March 2007.
- iii To receive the Annual Return 31<sup>st</sup> March 2007, complete and sign off annual governance statement.

## 11. Clerk's reports of Matters Arising from the Minutes:

*Not arising from the Agenda.*

- i ( Minute 87i ) Security patrol on the haul road.  
To report misuse of the haul road, ring security Mobile Number 077699 70784 24hrs / 7days week.
- ii ( Minute 87//ii ) The Barling Parish Sign:  
The Clerk's report.
- iii ( Minute 87/iii ) No Smoking signs in bus shelters and Village Hall.  
The Clerk's report. *Clerk to investigate info on cigarette bins.*
- iv ( Minute 87/iv ) Flooding (Sewerage) behind Myrtle Cottage:  
The Clerk's report.
- v ( Minute 87/v ) The Kissing gate  
The Clerk's report.
- vi ( Minute 87/vi ) Website  
Councillors asked for information re: personal council contact emails.  
The Clerk's report.
- vii ( Minute 92/vi ) Storage of sandbags for flooding.  
Councillor Mrs D Dobson's report.

## 12. Playspace.

- i Mr Pitts condition reports –
- ii Councillor reports:

## 13. Planning.

- i The Delegated Planning Quorum decisions: None
- ii The Council to discuss and approve the Delegated Planning Quorum decision:
- iii i Application no 07/00863/FUL Miss S Keable - Land rear of 181-341, Little Wakering Road  
( Erection of Stable Complex Comprising Pitched Roof Building Comprising 12 no. Stables and 2 no. Storage Rooms and Exercise Manege to provide D.I.Y. Livery).
- ii To receive an email of enquiry and a letter from a neighbours.
- iv Appeals:
- v Delegated Planning Decisions: 13<sup>th</sup> September 2007.
- vi Notification of the Decision on a Planning Application: ESS/30/07/ROC Barling Quarry.
- vii Councillors reports:

## 14. Barling Magna Millennium Parish Park ( Wildlife Park ).

- i To receive the Minutes of the Wildlife Committee meeting of 27<sup>th</sup> September 2007.
- ii To receive an email from Mr Dave Bigden Consultant Countryside Manager.
- iii Mr Pitts to carry out one cut either side of the path (1mtr) and supply a quotation for a regular strim of the footpath during the growing season.

- iv **Fence Survey: The Clerk's report.**
- v **The RSPB: The Clerk's report.**
- vi **Water Voles digging in the Dike banks and around the pond. The Clerk's report.**
- vii **Road plainings The Clerk's report.**
- viii **Water supply to building. The Clerk's report.**
- ix **The Chairman's report re: volunteer workers (the Groundwork Trust) – site meeting arranged for 20<sup>th</sup> August 2007.**
- x **Info: Proposal from Groundwork South East:**
- xi **The Clerk's report on progress with the Wildlife Financial Account.**

## 15. **Barling Magna Parish Hall Management Committee.**

- i **To receive the Minutes of the Committee Meeting of 20<sup>th</sup> August 2007.**

## 16. **Correspondence.**

*Copies of all correspondence are available on file*

- i **To receive an email dated 4<sup>th</sup> October 2007 from Charlotte Fellingham (P3) re: Ashingdon Byways.**
- ii **To receive an email dated 4<sup>th</sup> October 2007 from Charlotte Fellingham re: P3 Update.**
- iii **To receive an email undated 2007 from C Taylor ECC re: High Sherrifs' Award Scheme.**
- iv **To receive a letter dated 16<sup>th</sup> August 2007 from RDC re: Essex Tree planting Grant.**
- v **To receive a letter of thanks, 7<sup>th</sup> September 2007 from Barling Magna Primary School re: Grant @ £350.**
- vi **To receive a petition dated 2007 from residents of Barling Magna re: a skate board park.**
- vii **To record a letter dated 27<sup>th</sup> August 2007 to RDC re: Temporary address for Planning Consultations.**
- viii **To receive a publication dated 30<sup>th</sup> August 2007 from ECC re: Statement of Community Involvement Submission Draft Document Planning and Compulsory Purchase Act 2004.**
- ix **To receive a publication dated 30<sup>th</sup> August 2007 from ECC re: Planning for Parish Councils.**
- x **To receive an email dated 13<sup>th</sup> August from Cory's re: letter of 13<sup>th</sup> July 2007..**
- xi **To record an email dated 30<sup>th</sup> August to Councillors re: Cory's letter of 16<sup>th</sup> August 2007.**
- xii **To record an email dated 19<sup>th</sup> September to Cory's re: cancellation of visit on the 22<sup>nd</sup> September 2007.**
- xiii **To receive a publication dated September 2007 from RDC re: East Area Committee Minutes 12<sup>th</sup> Sept 07.**
- xiv **To receive a publication dated August 2007 from RDC re: Polling Places 2007.**
- xv **Publications and General Information: EALC County Update and Bundles, Making the Links, Fieldwork, Bus timetables, Bus Maps, Mobile Library dates/times etc.**
- xvi **Publications Sept/Oct 2007 from RDC re: Meetings open to the Public.**

## 17. **Finance.**

- i **To receive a Financial Statement for the period ending September 2007.**
- ii **To receive a quotation from Mr Pitts for maintenance of the Wildlife path and entrance March to December @ £100-00 PCM.**
- iii **To receive an Invoice 562893 of 25<sup>th</sup> September 2007 from Mr Pitts re: Green maintenance (£187-20) and Wildlife Park - Path and hedge (£100-00).**
- iv **To receive an Invoice 562891 of 1<sup>st</sup> 2007 from Mr Pitts re: Green maintenance (£187-20) and Wildlife Park - Path (£ 50-00).**
- v **To receive an Invoice 2232 dated 7<sup>th</sup> September 2007 from Aerial re: Streetlights (£341-75).**
- vi **To receive an Invoice dated 13<sup>th</sup> August 2007 from RHALC re: Subscription 07-08 (£ 10-50).**
- vii **To receive an Invoice 101/125 18<sup>th</sup> September 2007 from Mrs J Hindley re: Internal Audit (£130-00).**
- viii **To agree a payment to the Women's Institute re: Annual rent 2007/08 (£250-00).**
- ix **To receive a D/D dated 15<sup>th</sup> August 2007 from BT re: Telephone Village Hall (£ 49-94).**
- x **To receive a D/D dated 3<sup>rd</sup> August 2007 from E-on Energy re: Energy streetlights (£152-03).**
- xi **To receive a D/D dated 6<sup>th</sup> September 2007 from E-on Energy re: Energy streetlights (£152-03).**
- xii **To record the payment Invoice 562888 9<sup>th</sup> August 2007 to Mr Pitts re: Maintenance work @ £242-25**
- xiii **To record the payment Invoice 562890 9<sup>th</sup> August 2007 to Mr Pitts re: Wildlife work @ £175-00**
- xiv **To record the payment 9<sup>th</sup> August 2007 to Mr Pitts re: Green Maintenance @ £115-10**
- xv **To record the payment 9<sup>th</sup> August 2007 to RDC re: Advert/Code of Conduct adoption @ £ 27-19**
- xvi **To record the payment 9<sup>th</sup> August 2007 to Mrs Summerfield re: Wine/Quiz Night @ 15-94**
- xvi **To record the payment 9<sup>th</sup> August 2007 to Mrs I Knight re: Thermos Flasks @ £ 11-98**
- xviii **To forward for the Precept 08/09 discussions in November 07 - a Training budget.**
- xix **Members to discuss and agree all items for payment.**

**18. Report from Members on Outside Bodies.***To receive verbal reports:*

- i **Monthly Crime report:**
- ii **School Governors:**
- iii **Flood Watch report:**
- iv **Councillor reports:** Councillor Mr M Steptoe new DVD for Code of Conduct in due course.

**19. Streetlights.**

- i Clerk's survey report: LWR P15/P17 – BR P3/P4 overgrown
- ii Councillor reports:

**20. Highways:**

- i The Clerk's report re: his meeting with the new Highways manager Mr Gary Flynn.
- ii Councillor Mr M Steptoe has arranged for local walking enthusiasts to walk of all of the Barling FP's.  
Report next meeting.

**21. Items from Councillors.***For exchange of information only.***22. Date and time of the next Parish Council Meeting.**

To agree:

**8<sup>th</sup> NOVEMBER 2007**

at the Village Hall, Little Wakering Road, Barling Magna.

6<sup>th</sup> October 2007.

Mr B Summerfield Parish Clerk.