

MINUTES OF THE BARLING MAGNA PARISH COUNCIL
HELD ON THURSDAY 9th AUGUST 2007
at 7.30pm in THE VILLAGE HALL.

Present: 7.31pm.

Councillor Mrs I Knight [Chairman]

Councillors: Mr A Carlow-Bunton, Mr A Dobson, Mrs D Dobson and Mr M Steptoe.

Also present:

Members of the Public: None

PC Steve Thomas and PSCO Fay Mills

The Parish Clerk, Mr B Summerfield.

79. To Receive Declarations of Interests:

All Councillors (as the Parish Council) declared an interest in the item: Village Hall Committee (as Trustees).

All Councillors as the Parish Council declared an interest in the item: Playspace.

All Councillors as the Parish Council declared an interest in the item: Barling Millennium Parish Park. The Clerk advised all Councillors to update their 'Declaration of Interests' (lodged at the RDC with Mr Honey) as and when there were any changes.

80. Apologies for absence: received by the Clerk in person via: email, letter and telephone.

Councillors: Mrs L Cox, Mr J Edmunds, Mr R Gardiner Mrs D Harvey
County Councillor Mr R Pearson.

81. To Receive Declarations of Interests: None.

82. Chairman's Adjournment:

Visiting District/County Councillors and the Public. No questions.

83. To receive the Minutes of the Meeting of 12th July 2007.

The Council resolved to agree the Minutes above.

Proposed by Councillors: Mr M Steptoe, seconded by Mrs I Knight and agreed by all.

The Chairman signed the Minutes as a true record.

84. The B.M.P.C. Risk Assessment.

Councillors and Clerk's reports: Insurance/the Clerk, Lights/Aerial Contractors, Bus shelters/Mrs A Dobson, Playspace/ROSPA/Mr Pitts, Wildlife Park/Committee/RDC, Village Hall/Mrs D Harvey, Kissing Gate/Mr M Steptoe and others updates were discussed. Various reports were still required.

85. The Clerk's advice on e-mails:

The Clerk advised that:

i i When a Councillor is sending an email to another Councillor and it is copied to all members and outsiders, it is advisable to limit comments to ones that are factual, without judgement or comment, as innuendo can easily be misinterpreted.

ii Suggested Rule of Thumb.

i Councillors telephone conversations (saying what you think), or a personal email (writing what you think), should be restricted and directed only as 'person to person'.

ii Council business discussions (emails between councillors) should be limited to the Nine members, or subcommittee members and the Clerk only.

iii All official Council information is released by consent of the council, via: the Clerk.

iii Councillors discussed the above and agreed to bring to the next meeting for discussion.

iv The Clerk suggested that, when all items were agreed, they may be added to the Barling Magna PC Standing Orders.

86. The School Parking.

i Councillors reported: that in spite of best efforts there was no progress - due to school break up - local police may support any new idea's put forward.

ii The School Parking Petition supported by the PC to be forwarded to all official bodies by the Clerk.

87. Clerk's reports of Matters Arising from the Minutes:

Not arising from the Agenda.

i (Minute 67i) Security patrol on the haul road.

To report misuse of the haul road, ring security Mobile Number 077699 70784 24hrs / 7days week.

ii (Minute 67//ii) The Barling Parish Sign:

- iii The Clerk reported that he will be dismantling the sign and fixing a notice re: refurbishment.
(Minute 67/vii) No Smoking signs in bus shelters and Village Hall.
The Clerk reported he will put up the notices (to comply with the law) when they were received.
Clerk to investigate info on cigarette bins.
- iv (Minute 74/iii) Flooding (Sewerage) behind Myrtle Cottage:
Clerk to seek a report to the next meeting
- v (Minute 76/v) The Kissing gate
Councillor Mr M Steptoe produced a report on the above. Generally in poor condition – positioned in the wrong place – slope up to gate in a slippery, dangerous condition – space for fingers to be trapped – not wheelchair friendly!
Clerk to seek advice ASAP.
- vi (Minute 77) Website
i The Clerk reported that the address is www.barling-magna.org.uk
ii All local information is required to make the site user friendly and interesting.
iii Councillor asked for information re: personal council contact emails.
Clerk to enquire
- 88. Playspace.**
i Mr Pitts condition reports – OK.
ii Councillor reports: None.
- 89. Planning.**
i The Delegated Planning Quorum decisions: None
ii The Council to discuss and approve the Delegated Planning Quorum decision: None
iii i Application no 07/00576/FUL Land Adjoining 1 Ropers Farm Cottages, Mucking Hall Road
(Demolition of Existing Stable, Erect New Block Complex comprising 6 Loose Boxes, 2 Hay Stores and 1 Storage Unit. Timber Construction. Personal Use only) – No objection was recorded.
ii Application no 07/00596/FUL 1,Church Road, Barling (Single Storey Front Extension) – No objection was recorded.
iii Application no 07/00614/FUL Plough House, Mucking Hall Road, Barling (Erect Attached Double Garage) – No objection was recorded.
iv Application no 07/00641/CM Barling Landfill, Church Road, Barling (Proposed Replacement of Existing Portable building as Previously Permitted Under ESS/13/98/ROC Dated 22nd May 98 by Two Portable Buildings of similar Gross Floor Area ESS/30/07/ROC) – No objection was recorded.
- iv Appeals: None
v Delegated Planning Decisions of 23rd August were read to the Council.
vi Notification of the Decision on a Planning Application: 07/00505/FUL was recorded.
vii Councillors reports: Tipped topsoil at Castle was under investigation by RDC.
- 90. Barling Magna Millennium Parish Park (Wildlife Park).**
i i The Wildlife Committee meeting reports. Programme of grass maintenance/Meadow cut/benches/other works required to bring to Stage 2 (opening date)/final risk assessment.
ii Wildlife committee meeting is required.
iii Clerk to ask Mr Pitts to carry out one cut either side of the path (1mtr) and supply a quotation for a regular strim of the footpath during the growing season.
ii Fence Survey: The Clerk had met Mr Graham Harrison on site and had ‘orange’ marked the western line as far as was originally surveyed. This was from a point a 100yards from the dike and a run of 100yards parallel to the dike and then at right angles down to the dike The Clerk asked Mr Harrison to complete the rest of the boundary survey and report back.
iii The RSPB: the Clerk had met with Mr Marc Outten and had shown him the whole area, especially the building. An Owl roosting place was identified and advice received on provision for owls and other birds who may nest in there. Work on the roof should be out of nesting season from September onwards. Space for ingress of birds should be allowed in the design of the re-roof. He left leaflets on all types of birds that may use the site.
iv Proposed Wildlife Bridge permissions were as previously described but now with the complication of the possibility of Water Voles digging in the Dike banks and around the pond. Marc Outten to investigate.

- v **Road plainings** may be available from Highways for the Site, Councillor Mr M Steptoe kindly volunteered his mini JCB and dumper to move plainings on site. He stressed that there was no insurance cover for his machinery. Two loads to be organised by the Clerk, if available.
- vi **Water supply** to building. The Clerk has the form for application.
- vii Nails and inch tacks were found strewn around the carpark.
- viii **The Work Day and Park/Photo-shoot** (for the CiF publicity) on Sunday 15th July 2007 was recorded.
- ix The Chairman's report re: volunteer workers (the **Groundwork Trust**) – site meeting arranged for 20th August 2007.
- 91. Barling Magna Parish Hall Management Committee.**
- i A Committee Meeting to be held on 20th August 2007.
- ii Councillors reports: Quiz Night on the 21st July was very successful with a vote of thanks to Tony and Anne for running the Quiz and all helpers involved. 67 people attended.
- iii Next Quiz night on 14th December 2007.
- 92. Correspondence.** *Copies of all correspondence are available on file*
- i A letter dated 2nd August 2007 from ECC re: Barrow Hall Farm, Case 546/542 Footpaths review was recorded
- ii An e-letter dated 18th July 2007 from PC Steve Thomas re: Crime Stats was recorded.
- iii An e-letter dated 2nd August 2007 from Charlotte Fellingham re: P3 items was recorded.
- iv The Minutes dated 3rd July 2007 from the Rochford CDRP was recorded.
- v A letter dated 30th July 2007 to the Cory Trust re: Wildlife Park was recorded.
- vi A publication August 2007 from RDC re: Flood Preparation and Response Advice was recorded. *Councillor Mrs D Dobson to enquire re; storage of sandbags for flooding.*
- vii A publication dated 3rd August 2007 from RDC re: Polling District and Polling Place Review was recorded.
- viii **Publications and General Information:** EALC County Update and Bundles, Making the Links, Fieldwork, Bus timetables, Bus Maps, Mobile Library dates/times etc was recorded.
- ix Publications August 2007 from RDC re: Meetings open to the Public was recorded.
- 93. Finance.**
- i A Financial Statement for the period ending July 2007 was recorded.
- ii The Clerk's report of the Annual Audit of 31st March 2007 was recorded.
- iii The Clerk's report on progress with the Wildlife Account was recorded.
- iv An Invoice 562888 dated August 2007 from Mr Pitts re: Maintenance work @ £242-25 was recorded.
- v An Invoice 562890 dated August 2007 from Mr Pitts re: Wildlife work @ £175-00 was recorded.
- vi An Invoice dated 19th July 2007 from RDC re: Advert/Code of Conduct adoption @ £ 27-19 was recorded.
- vii An Invoice dated May 2007 from Mrs Summerfield re: Wine/Quiz Night @ 15-94 was recorded.
- viii An Invoice undated 2007 from Councillor Mrs I Knight re: Thermos Flasks @ £ 11-98 was recorded.
- ix The payment dated 19th July 2007 to from Mr Pitts re: Green Maintenance @ £115-10 was recorded
- x The payment dated 19th July 2007 to Mr J Fairweather re: Hall roof repairs @ £165-10 was recorded
- xi The Grant dated 19th July 2007 to Barling Magna Primary School of July 2007 re: Wildlife area @ £350-00 was recorded
- xii Clerk's report on the Adverts in the GWCA Invoices 0835/0836 @ £108-00 was recorded.
- xiii Members discussed and agreed all items for payment.
- 94. Report from Members on Outside Bodies.** *To receive verbal reports:*
- i **Monthly Crime report:** Police offices reported that crime rates were getting better – two officers were now patrolling on weekends – parking on pavements from Castle to Run corner causing obstructions to pushchairs and wheelchairs problem was raised.
- ii **School Governors:** None
- iii **Flood Watch report:** None
- iv **Councillor reports:** Councillor Mr M Steptoe reported that: the RHALC late notification of the meeting had been raised by him at the meeting and the members had agreed to his points raised re: constitution. Standards Board information was received.
- 95. Streetlights.**
- i Clerk's report Barling Road Light P19 was recorded.

ii Councillor reports: none

96. Highways:

i Clerk's report Stonebridge /Shopland Road, 10th August road works/Temporary Prohibition of Traffic Order 2007 was recorded.

ii Councillor reports: Overgrowth made FP5 impassable - Mummery's ditch overgrowth to be dealt with by RDC – 30mph in Stonebridge was discussed.

Clerk reported that he is meeting with the new Highways manager Mr Gary Flynn to view the local roads and will report that the gullies need to be cleaned between the Castle and Run Corner amongst other items.

97. Membership update: as circulated and recorded.

98. Items from Councillors. *For exchange of information only.*

The Chairman/Clerk's report of the East Area Committee meeting of 25th July 2007 was recorded.

99. Date and time of the next Parish Council Meeting.

Agreed: **11th OCTOBER 2007**

at the Village Hall, Little Wakering Road, Barling Magna.

Their being no further business the Chairman closed the meeting at 10.11pm.

4th October 2007.

Mr B Summerfield Parish Clerk.